

ACADEMIC COUNCIL MEETING MINUTES
Monday, February 22, 2013
Interactive Video Classrooms
Vernon Campus and Century City Campus

Present: Dr. Gary Don Harkey, Chair; Greg Fowler, Karen Gragg, Marian Grona, Mark Holcomb, Kristin Harris, Bettye Hutchins, Joe Johnston, Lynn Kalski, Shana Munson, Jessica Sutherland, and Sharon Winn. Absent: Adrien Ivan, Cathy Bolton, Joe Hite, and Michelle Wood

I. Old Business

A. Approval of Minutes

Greg Fowler motioned to accept the January 28, 2013 minutes seconded by Jessica Sutherland. The motion passed unanimously.

II. New Business

A. GOVT 2306 Texas Government (Texas Constitution and Topics)

Greg Fowler made a motion to remove the prerequisite of GOVT 2305 because it was only needed to help students select the correct course during the transition to the new courses. Betty Hutchins seconded the motion. Kristin Harris recommended adding a statement to the course description stating that this course may not be accepted by out-of-state colleges. The committee voted unanimously in favor of the motion.

B. ENGL 2332 World Literature I and ENGL 2333 World Literature II

Joe Johnston motioned to add ENGL 2332 World Literature I and ENGL 2333 World Literature II to the Vernon College course inventory effective Fall 2013. ENGL 2331 World Literature will remain in the inventory as a one-semester offering but will not be offered at the same time as ENGL 2332 and ENGL 2333.

Greg Fowler seconded the motion and it passed unanimously.

C. ACRW 0302 Academic Reading and Writing

Joe Johnston made a motion to add this course to our inventory to satisfy the THECB Developmental Education mandate for acceleration of completion, competency-based approaches, and non-course based options. Joe commented that there is a great deal of confusion surrounding the non-course based developmental education mandates including determining the specific scores identifying the “bubble students” that are almost TSI clear in reading and writing and will benefit from this accelerated course. Kristen Harris said the course must have a clearly defined prerequisite, similar to the scores listed for developmental math so counselors will know the correct placement for each student. Joe asked the committee to approve the motion with the addition of authorization to allow the English faculty to set the prerequisites as more information is made available from the THECB. Greg Fowler seconded the motion and the committee unanimously voted approval.

D. Emergency Medical Services

Shana Munson stated that the EMS Advisory Committee recommended removing MDCA 1309 Anatomy and Physiology for Medical Assistants from the EMT, Advanced EMT, and Paramedic Certificate of Completion requirements stating that Robin Wike has contacted several colleges that offer similar EMS programs and none required an A & P course. EMS faculty and the advisory committee believe that requiring this course diminishes the number of graduates in the program since the course is not required to sit for any of the licensure exams. Shana included in the motion revising the Probable Completion Time to 2 semesters for the Advanced Emergency Medical Technician (A-EMT) Certificate of Completion. Mark Holcomb seconded the motion. Sharon Winn commented that the Emergency Medical Technician (EMT)

certificate will no longer qualify for the Marketable Skills Achievement Award which requires a minimum of 9 semester hours. The motion passed unanimously.

E. Industrial Automation

Mark Holcomb gave highlights of revisions to the Industrial Automation Systems Program which includes an addition of the Advanced/Electrical/Energy Technology Certificate of Completion. This advanced certificate provides IAS students who do not want to complete the associate degree the opportunity for advanced skills training; it also provides a path for machining students to apply their machining courses to the program and earn a degree. Jessica Sutherland seconded the motion. Mark responded to questions about the substitution of machining courses within the industrial automation program stating that the substitutions would be allowed for machining majors seeking an A.A.S. in Industrial Automation Systems only. Sharon Winn suggested following a model previously used in the Administrative Office Technology Program where a note is added to the degree plan with a list of approved substitutions. The motion passed unanimously.

F. Pharmacy Technician

Shana Munson motioned, at the recommendation of the Pharmacy Technician Advisory Committee, to add a special fee of \$129 to PHRA 2265 Practicum (or Field Experience)-Pharmacy Technician/Assistant. This fee will cover the cost of the PTCB Certification Exam. Mark Holcomb seconded the motion and the council voted unanimously in approval.

G. PHED 1306 First Aid

Karen Gragg stated that Jason Jenkins has obtained instructor certification in First Aid by the American Red Cross; therefore, students taking PHED 1306 are able to obtain certification. Employment requiring first aid routinely requires proof of certification so this is beneficial for students. Karen made a motion to add a \$27 special fee to PHED 1306 to cover the cost of the student certification test. Jessica Sutherland seconded the motion and it passed unanimously.

H. Developmental Math Revisions

Karen Gragg explained that Vernon College has received a Scaling and Sustaining Success (S3) grant from the THECB to accelerate students in their developmental education courses and improve retention and success rate of these students. The grant is \$150,000 per year for two years. To facilitate the grant, changes are needed for the developmental math courses for Fall 2013. Under the present TSI placement procedures, students not TSI clear are placed into pre-algebra or elementary algebra. We will combine these two courses into a single course, Developmental Mathematics I, an emporium style course. This is a self-paced environment with close monitoring and pull-out mini-lessons in the beginning, which will separate, according to their progress in the course, into smaller groups for lecture, group activities and lab time. This gives students the opportunity to complete all the learner outcomes of the two courses in one semester. For those students unable to complete but who are progressing will get a "G" grade and re-enroll in MATH 0310 the next semester to complete the outcomes. Students who do not complete MATH 0310 after one "G" grade re-enrollment will receive an F, and will need to repeat the course.

Karen motioned to delete MATH0100, MATH 0101, MATH 0102, MATH 0200, MATH 0201, and MATH 0202 and add MATH 0310 Developmental Mathematics. The outcomes for MATH 0310 are the combined outcomes of our present pre-algebra and elementary algebra courses. Additional requirements of open lab attendance are required of the students in order to keep the successful aspects of the A & B course redesign. Greg Fowler seconded the motion and it passed unanimously.

Karen motioned to add MATH 0302 Intermediate Algebra which will replace MATH 0102 and MATH 0202. One hour of attendance per week in the open lab will be required so as to keep the elements of the course as it is presently designed. Jessica Sutherland seconded the motion and it passed unanimously.

Karen made an additional motion to add MATH 0111 Developmental Mathematics NCBO for Intermediate Algebra and to delete MATH 0001 the pre-algebra NCBO utilized in the spring semester. MATH 0111 is a non-course based option for students scoring 56-62 on the Accuplacer or equivalent, and need College Algebra for their degree. These students should enroll in MATH0302 and MATH0111 concurrently. Jessica Sutherland seconded the motion Karen commented that with the new TSI Assessment effective the first day of class in Fall 2013, and the cut-off scores for college readiness unknown at this time, several changes may be needed for Spring 2014. It is anticipated that Developmental Mathematics may include Intermediate Algebra topics also. There will be additions for a non-course-based option for Contemporary Math and a different NCBO for College Algebra for those students close to the college ready score, called the “bubble” students. Math will collaborate with reading and writing for course ID and numbering for easy recognition of such options. Preliminary thoughts are ACMS, Academic Math Skills for MATH1332, and ACAS, Academic Algebra Skills for MATH1314. Council members voted unanimously in favor of the motion.

I. Transfer Credit Mathematics Revisions

In a final step to the developmental course revisions, Karen stated that the prerequisites for MATH 1314, MATH 1414, MATH 1332 and MATH 1342 will be changed to reflect the new course numbering of the prerequisite developmental courses as outlined above. Changes are as follows:

MATH 1314 College Algebra and MATH 1414 College Algebra with Review Prerequisites: A “C” or better in MATH 0302, or a minimum score as indicated on one of the following test: THEA 270, Accuplacer 84, TAKS 2400, SAT math section 618, or ACT math section 26. Students who have completed Algebra II or Pre-calculus within one year with at least a “B” may take MATH 1314 if they meet one of the following minimum scores: THEA 230, Accuplacer 63, TAKS 2200, SAT math section 601, or ACT math section 21.

MATH 1332 Contemporary Mathematics Prerequisites: A “C” or better in MATH 0302 (or MATH0310) or Texas Success Initiative complete in math.

MATH 1342 Elementary Statistical Methods Prerequisites: MATH 1332; or “C” or better in MATH 0302; or a minimum score as indicated on one of the following tests: THEA 270, Accuplacer 84, TAKS 2400, SAT math section 618, or ACT math section 26.

III. Other (For Information Only)

A. Mandatory ACGM Revisions:

Greg Fowler noted revisions in the course descriptions and the addition of learning outcomes for PSYC 2301 and PSYC 2314. He also commented that the course description was changed for SOCI 1301.

Joe Johnston commented that course descriptions were revised for SPAN 1411 and SPAN 1412 and SPAN 2311, SPAN 2312, and SPCH 1315 have course description revisions and learning outcomes added.

Karen Gragg highlighted the following ACGM revisions:

BIOL 1406, BIOL 2406, BIOL 2421, CHEM 1411, CHEM 1412, PHYS 1401, and PHYS 1402 have revised course descriptions and learning outcomes added.

BIOL 1407 has learning outcomes added.

B. Mandatory WECM Revisions:

Mark Holcomb noted course description revisions for HART 1445, MCHN 2403, MCHN 2444, and MRKG 1311.

C. Catalog Revisions and Additions for 2013-2014

Mark Holcomb stated that the Cosmetology Program is revising their information to reflect that the Operator Program is a one year + 8 weeks Certificate of Completion 42 credit hour program (1500 clock hours.) Mark also commented that the Administrative Office Technology-Administrative Assistant Option certificate information in the catalog will be revised to clarify that the probable completion time is Fall, 1 semester. Rita Lee asked for this revision due to the fact that the required courses for this certificate are taught in the fall semester only.

Shana Munson reviewed catalog changes for the Associate Degree Nursing Program and the Licensed Vocational Nursing commenting that the revisions are mainly for clarity. Shana stated that the revision to the Pharmacy Technician Program reflects a notice that applicants must register with the Texas State Board of Pharmacy as a pharmacy technician trainee and pay a \$47.00 non-refundable on-line processing fee. Shana also highlighted the addition of Continuing Education certificate program information to the *2013-14 General Catalog*. Programs included are Basic Law Enforcement Academy, Culinary Arts, and Basic Firefighter Academy. The information will be clearly marked as Continuing Education credit on the certificate plan pages as well as in the course description section of the catalog.

- D.** The next Academic Council Meeting will be Friday, March 22 at 11:00 am in VER204 and CCC712.

IV. Adjourn

The committee voted unanimously to adjourn.